



**Vighnahrata Trust's  
Shivajirao S.Jondhle Polytechnic,Asangaon**

(Approved by AICTE, New Delhi, PCI ,Recognized by DTE, Govt. of Maharashtra & affiliated to University of Mumbai)

## **CIRCULAR**

**26 Dec 2020**

All the students of Second and Third are hereby informed that they should pay second installment of fees for AY 2020-21 by filling and submitting Admission Form on or before 23<sup>rd</sup> January 2021.

- Admission Form is available in student's ERP Login. For availing Login and password, contact respective ERP Coordinator.
- Contact details of ERP coordinator are given below:

Mechanical Engineering: Vipul Shardul(9773062313)

Electronics & Tele-communication Engineering: Gunwanti Mahajan (9029848329)

Civil Engineering: Srividya Nair(8551084480)

Computer Engineering: Shubangi Sinare(8554886936)

Information Technology: Sheetal Gujar(7208833563)

Automobile Engineering : Deepak Patil(8237691481)

Electrical Engineering: Kavita Joshi(9619192473)

- After login, students should update their profile with correct details. (Check your mobile number and email id).
- Enter all the information mentioned in Admission Form correctly.
- Through Payment Link provided in Admission Form, each student has to complete payment process.
- Students are also required to pay the balance fee amount of earlier academic years in case fee is pending.
- The fees applicable for current academic year 2020-21 as per category (General/OBC/SC/ST/VJ/NT/ EWS etc.) should be paid by each student.
- Only after completing the payment of fees till current AY 2020-21, student will be able to submit Admission Form.
- After submitting Admission Form, student should take the print out of Admission Form and it is to be submitted in College Office when College reopens.

- If student fails to confirm admission, then he/she will be solely responsible for loss in academic activities, Unit Test etc. Institute will not be responsible for the same.
- Students should not attempt multiple transactions. if one transaction is done then wait for 2 days for clearance from bank
- If transaction failed message appears on their page then only they should try again and pay fees again
- For completing admission process students are requested to click on the link provided below:

[https://ssjpasangaon.smartschoolmis.com/studentinfosys/studentportal/studinfo\\_studlogin.aspx](https://ssjpasangaon.smartschoolmis.com/studentinfosys/studentportal/studinfo_studlogin.aspx)

- After login and to proceed with, the instruction manual is attached for reference.

**1. Go to browser and insert link <http://ssjkc.smartschoolmis.com/>**

**2. Click on logo of [Shivajirao S. Jondhle Polytechnic,Asangaon.](#)**



# Shivajirao S. Jondhle Knowledge City

Opp. Railway Station, Asangaon, Shahapur, Thane - 421601

Central ERP System  
Powered By



## Organization Portal

### Shivajirao S. Jondhle Knowledge City



Shivajirao S. Jondhle  
Polytechnic, Asangaon



Shivajirao S. Jondhle College  
of Engineering &  
Technology, Asangaon



Shivajirao Jondhle College  
of Pharmacy, Shahapur



Shivajirao S. Jondhle Institute  
of Management Science and  
Research, Asangaon



Shivajirao S. Jondhle Institute  
of Law and Research,  
Asangaon

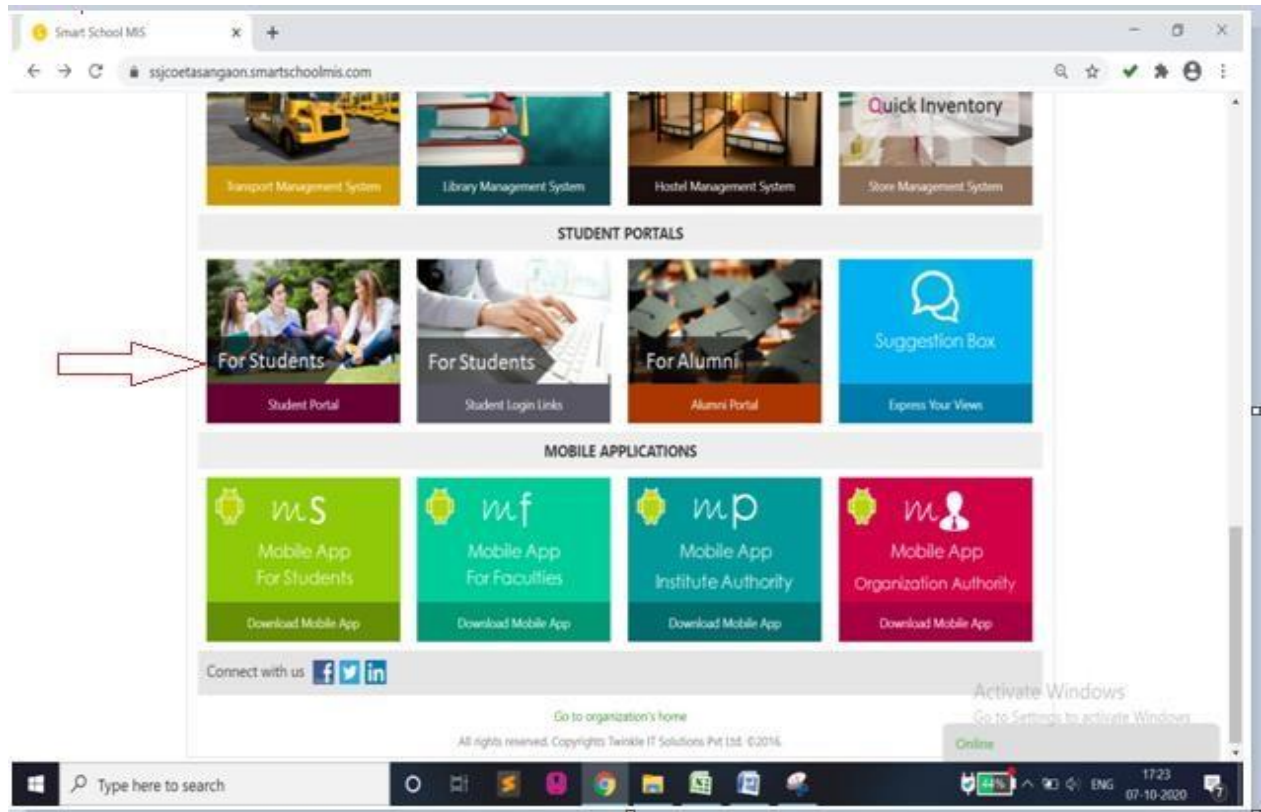


Shivajirao S. Jondhle Institute  
of Science and Commerce,  
Asangaon

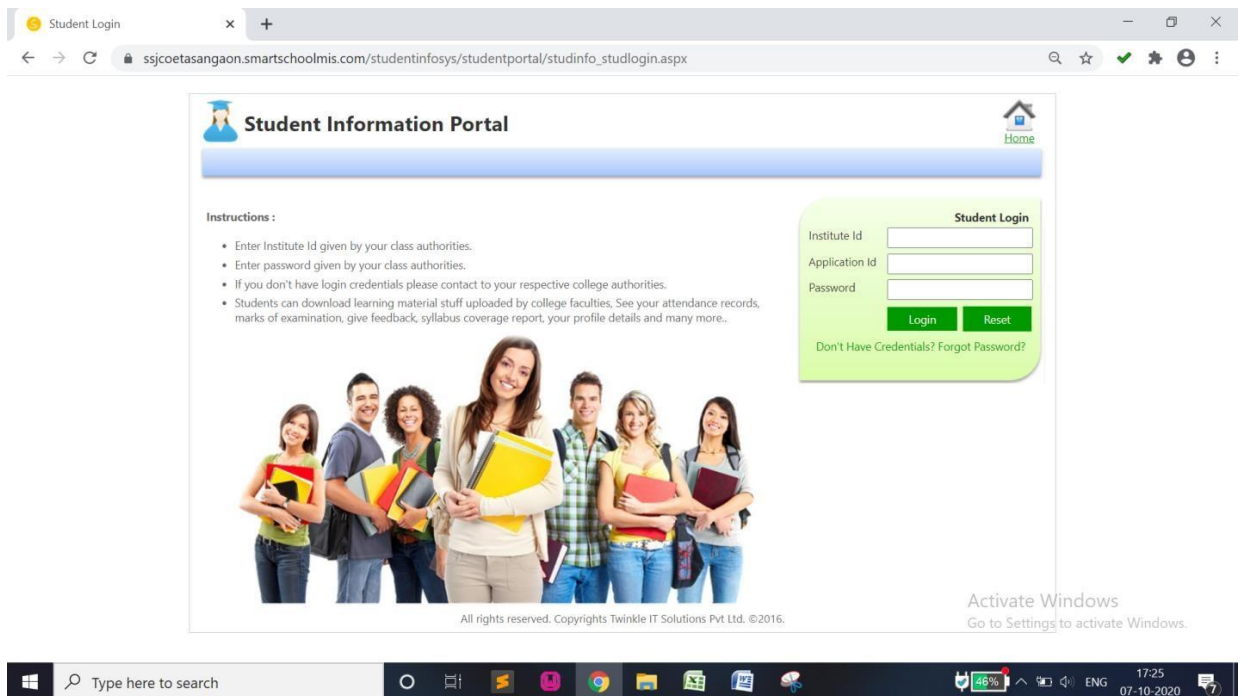


Dr Shivajirao S Jondhle  
International  
School, Asangaon

### 3. Go to Student Portal and click on For Student portal menu.



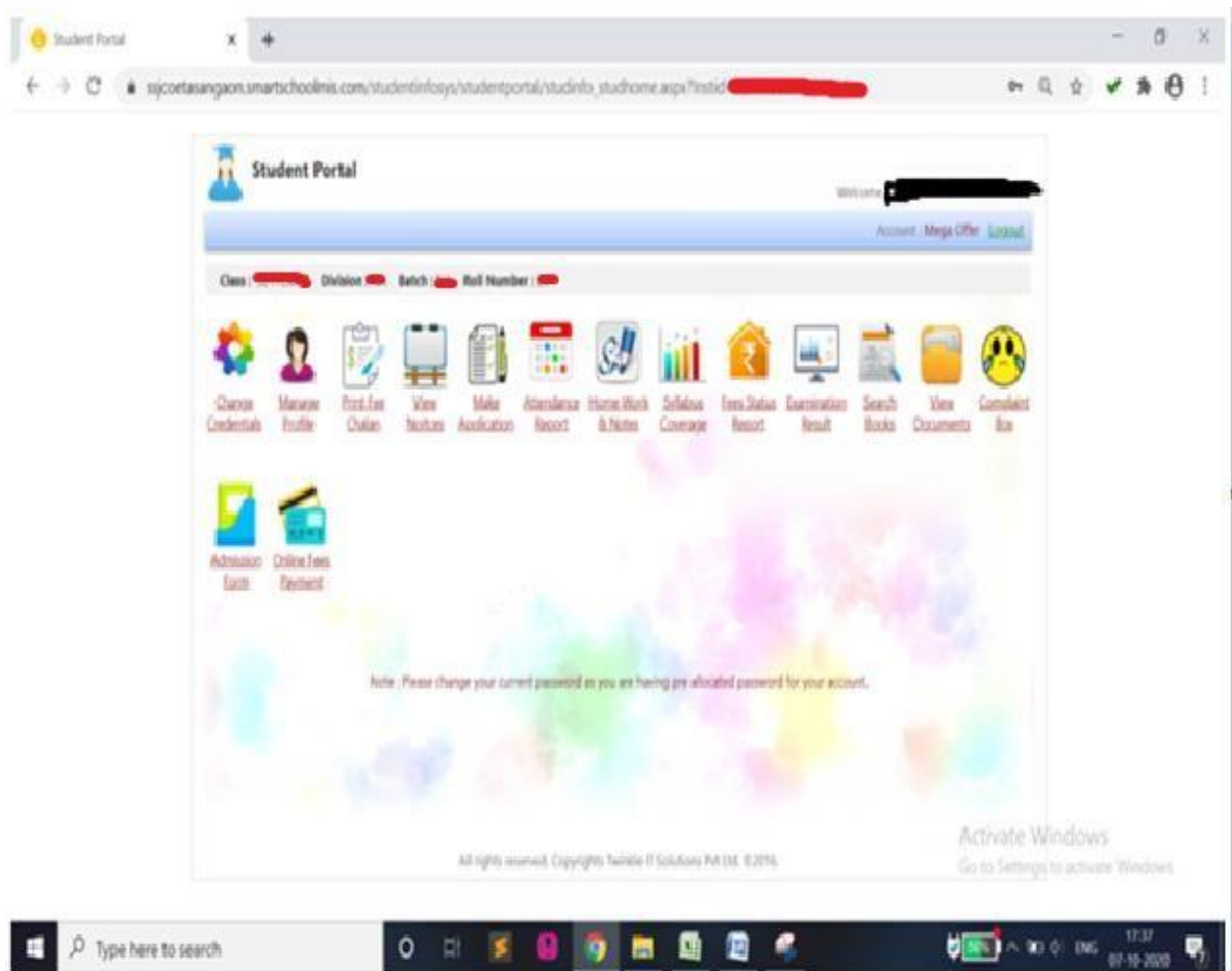
### 4. Now you get screen as given below



### Insert Information as

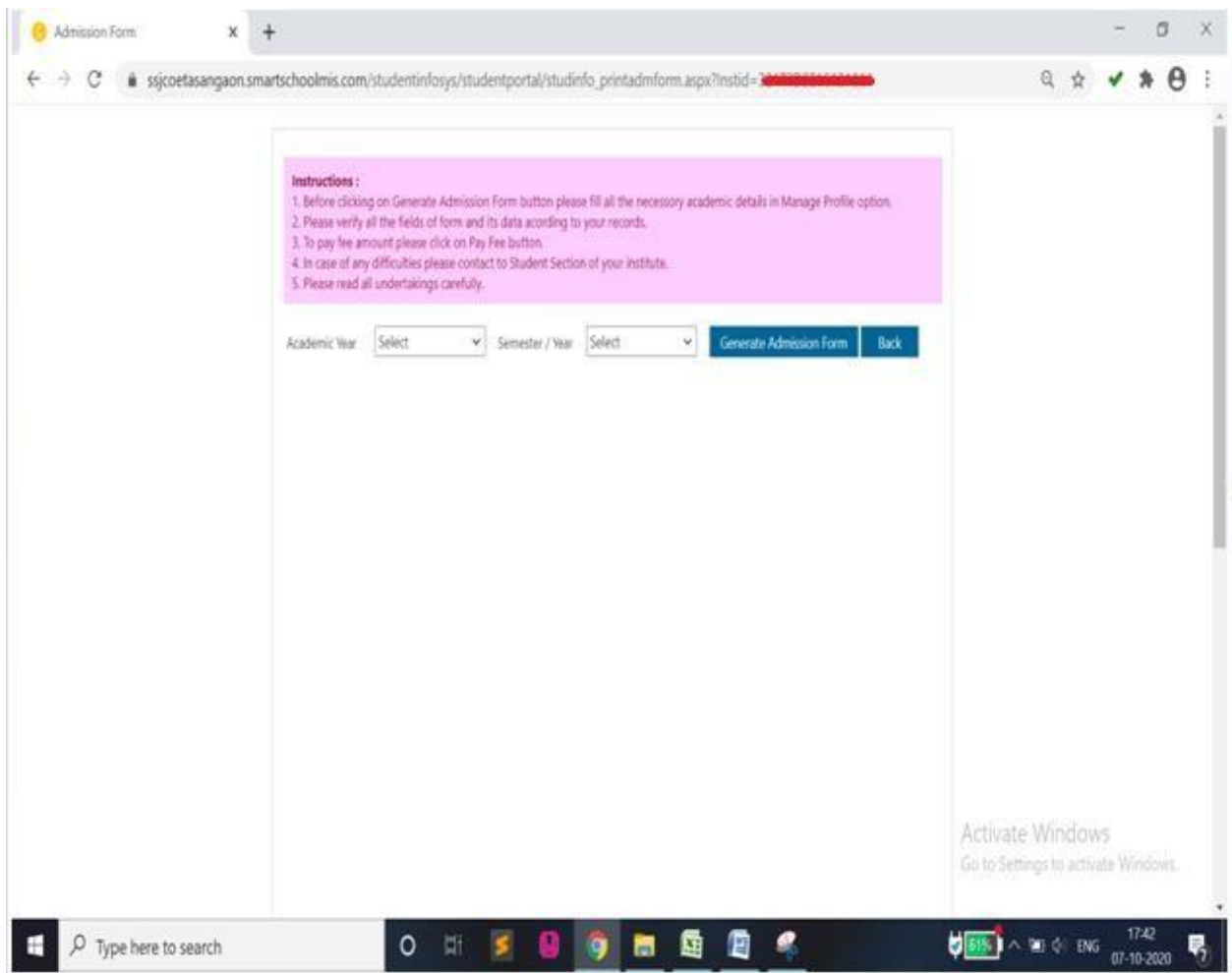
- **Institute Id** as : 3280
- **Application Id:** Enter Application form id which is given at time of admission. (Application id has already been issued at the time of admission). For any query, contact respective departmental ERP Coordinator)
- **Password:** Enter Password which is given by College. (For any query, contact respective departmental ERP Coordinator)

**After entering all data, you will get a screen as below:**



**5. Now click on “Manage Profile menu” and check profile with correct email-id (student will get auto generated receipt on this mail id), mobile number, etc.**

**6. Now click on “Admission Form” menu and student will get a screen as below**



The screenshot shows a web browser window with the title "Admission Form". The address bar contains the URL: [ssjcoetasangaon.smartschoolmis.com/studentinfosys/studentportal/studinfo\\_printadmform.aspx?Instid=XXXXXXXXXX](http://ssjcoetasangaon.smartschoolmis.com/studentinfosys/studentportal/studinfo_printadmform.aspx?Instid=XXXXXXXXXX). The main content area features a pink box with the following instructions:

**Instructions :**

1. Before clicking on Generate Admission Form button please fill all the necessary academic details in Manage Profile option.
2. Please verify all the fields of form and its data according to your records.
3. To pay fee amount please click on Pay Fee button.
4. In case of any difficulties please contact to Student Section of your Institute.
5. Please read all undertakings carefully.

Below the instructions, there are two dropdown menus: "Academic Year" and "Semester / Year", both currently set to "Select". To the right of these dropdowns are two buttons: "Generate Admission Form" (in blue) and "Back" (in dark blue). At the bottom right of the page, there is a watermark that says "Activate Windows Go to Settings to activate Windows." The Windows taskbar is visible at the bottom of the screen, showing the search bar, taskbar icons, and system tray with the time 17:42 and date 07-10-2020.

**Then student have to select**

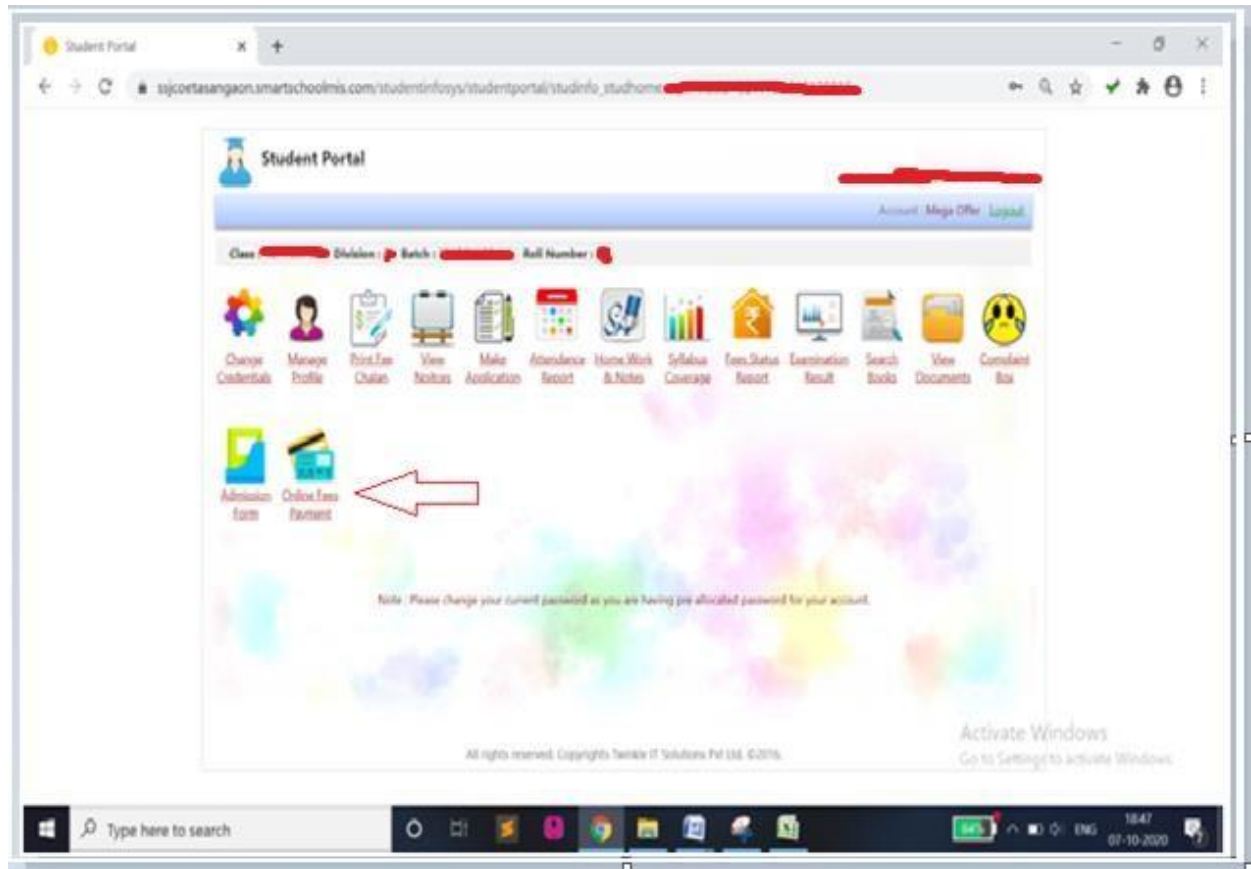
- **Academic Year:** as current year that is AY 2020-21.
- **Semester / Year:** select student’s current Odd semester from dropdown list.

**Click on “Generate Admission Form” tab.**

**Admission form will appear on screen with complete information. Student has to verify the details and then submit.**

## 7. Online Fee payment-

Click on online Fee payment menu:-



Then student will get “Pay Fee” tab where he/she can do online payment, student have to put their fees amount in respective tabs:



**Important :**  
After payment process you will get auto generated receipt from payment gateway to your registered email. It may take time for payment confirmation from Institute, after confirmation from account section the actual balance amount will get reflected here with payment receipt.

Fee Head	Amount	Balance	Paying
Tuition Fee(Student)		0	0
Development Fee		0	0
Tuition Fee(Scholarship)		0	0
Enrollment Fee		0	0
Eligibility Fees		0	0
Sports Fee		0	0
F Charges and E Suxidha Fee		0	0
UCANSS and Other		0	0
National Insurance		0	0

Total Balance Amount: [Redacted] Total Payment Amount: [Redacted]

Activate Windows  
Go to activate Windows

**After having done Fee payment, student will get auto generated receipt from payment gateway to his/her registered email. It may take time for payment confirmation from College. After confirmation from account section the actual balance amount towards fee will get reflected on screen along with payment receipt.**

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